



Northeastern University

University Libraries

Authorizing Others to Borrower in Your Name

(Northeastern Faculty and Users with Disabilities only)

You may allow others to borrow books in your name. As with all other items in your account, you are responsible for any charges. Please complete the form and return it to the Help & Information Desk at 150 Snell Library.

Due to constant turnover of staff and students at the University, please include an **expiration date** after which the authorization becomes invalid. This form will be kept on file at the Help & Information Desk and will be disposed of when it becomes invalid. If you have any questions, please call the Help & Information Desk at ext. 8778 and ask to speak to a supervisor.

Thank you for your cooperation.

Please Print

Today's Date: ___ / ___ / _____

Your Name: _____

Your Library Barcode #: 29358 _____

Your NU ID#: _____ - _____ - _____

I hereby authorize:

Name: _____

Library Barcode #: 29358 _____

NU ID#: _____ - _____ - _____

to borrow library materials in my name.

This authorization expires on: ___ / ___ / _____

Signature: _____

For Library Staff Use Only

Date added: _____ Supervisor initials: _____